



Home stay providers for state schools

A home stay service provided through an arrangement with a state school or other government service provider, falls under the “child accommodation services including home stays” category of regulated business under the Commission’s Act.

If a person proposes to provide a child accommodation service, including home stay, arranged by a state school, they will need a blue card if they are providing the service for 10 days or more or on more than two occasions in a year.

Short term arrangements (less than 10 days and on no more than 2 occasions in a year)

If a person accommodates a child for less than 10 days, and on no more than 2 occasions in a year, they are not carrying on a child accommodation business under the Commission’s Act and do not need a blue card.

Long term arrangements (greater than 10 days or on more than 2 occasions in a year)

If a person accommodates a child for more than 10 days, or on more than 2 occasions in a year, they are carrying on a child accommodation business under the Commission’s Act and need a blue card.

To apply for a blue card, the home stay provider is required to lodge a **B** form. This form can be accessed from the Commission’s web site at www.bluecard.qld.gov.au. Parts A, C, D and E must be completed.

In Part A (Business Details) on the application form the home stay provider should write their own name and contact details (**not** the schools contact details). If the person is not paid for this service (i.e. they are a volunteer) they do not need to complete Part B (Payment Options), however they must complete a statutory declaration stating that the person is providing the service on a voluntary basis and not for profit, so that the \$40 fee can be waived.

The person must have two forms of original identification documents verified by a prescribed person (i.e. a Justice of the Peace, Commissioner for Declarations, Lawyer or Police Officer). The prescribed person must complete Part D and E of the application form.

Once complete, the application form accompanied by the statutory declaration, should be forwarded to the Commission as directed on the form.

Adults residing in a home where a child accommodation service is provided

An adult who is a permanent resident of Australia and lives in a home, on a full time basis, where a child accommodation service is provided for 10 days or more, or on more than 2 occasions in a year, falls under the “child accommodation service including home stays” category of regulated employment under the Commission’s Act.

The adult is a volunteer of the home stay provider who is carrying on a regulated business and may apply for a blue card by lodging a **V** form. This form can be accessed from the Commission’s web site at www.bluecard.qld.gov.au

All parts of the form must be completed.

In Part A (Organisation’s Details) on the application form the adult resident of the home should provide the details of the home stay provider carrying on the regulated business.

In Part B (Volunteer’s Details) the adult resident of the home should provide their own details, taking care to answer all questions, write clearly, and sign the declaration inside the box provided in section 21, to avoid any delays in processing.

In Part C, the adult resident must have the home stay provider sight two forms of original documentation to verify their identity. The home stay provider carrying on the business must complete Part C and Part D of the form.

Once complete, the application form should be forwarded to the Commission as directed on the form.