



## ROBINA STATE HIGH SCHOOL

# 2010 STUDENT LEVIES – YEAR 12 (Including Student Resource Scheme (SRS))

Dear Parents/Guardians

Please find attached the list of student levies for 2010. Please read all attached documentation carefully. Payments can be made at the school office until Thursday 10 December 2009. (Full payment of fees must be completed by **4pm Wednesday 9 December 2009** to receive 10% discount off **SRS Fees**).

### Student Resource Scheme (SRS)

This scheme is managed by Robina SHS and includes hire of textbooks/class sets, printed class notes, some basic materials, study organiser, student ID card and materials for classroom projects. Whilst membership of the scheme is not compulsory, parents will find that it provides considerable savings.

There is a Government Textbook Allowance paid by the Queensland Government once per year per student in Years 8-12. These funds will be given directly to the school. (Years 8-10 \$102; Years 11-12 \$225). The School Levies are **in addition** to the Government allowance.

Parents wishing to opt out of the Student Resource Scheme must contact the school in writing to advise as such. The Principal may refuse to admit a student to the scheme where there are payments overdue from the previous year/s.

### SUMMARY OF FEES

<b>SRS ANNUAL FEE</b> <ul style="list-style-type: none"><li>• hire of all textbooks and class sets</li><li>• all printed class notes, excluding colour photocopies and student's personal photocopying</li><li>• basic materials for Manual Arts and Lifestyle Management</li><li>• Study Organiser and Student ID card</li><li>• materials used for classroom projects</li></ul>	<b>Year 12</b>	<b>\$240</b>
<b>TECHNOLOGY LEVY</b> <i>Covers the additional costs of computer resources, technology delivery, maintenance and some computer printing.</i>	<b>All years</b>	<b>\$10.00</b>
<b>P&amp;C BUILDING FUND</b> <i>The P&amp;C Association conducts a <b>voluntary donation</b> scheme to raise funds for School building projects. This is the only fundraising that the P&amp;C has throughout the year. If you wish to vary the amount, please advise Accounts Receivable.</i>	<b>Per family</b>	<b>\$50.00</b>

\* Additional fees may be charged depending on subjects chosen. Please check 2010 Additional Subject Levy Table for details. For further details on the listed Additional Subject Levies, please refer to the following sources found at [www.robinashs.eq.edu.au](http://www.robinashs.eq.edu.au) :  
**Year 12 Subject Handbook**

Please be advised that the Student Resource Scheme (SRS) is the new name for the previously titled Books and Equipment Lending Scheme (BELS). You may have also referred to this scheme as the Textbook Hire Scheme. With the upcoming introduction of the new Education Queensland school software 'One School', the name of this scheme has been changed to bring Robina State High School into line with other state secondary schools.



# ROBINA STATE HIGH SCHOOL

## 2010 FEES AND ADDITIONAL SUBJECT LEVIES – YEAR 12

STUDENT NAME: \_\_\_\_\_

STUDENT ID: 00\_\_\_\_\_

### APPLICATION TO JOIN THE STUDENT RESOURCE SCHEME

#### OPTIONS (Tick one ✓)

- I understand that membership of and payment into the Student Resource Scheme and Technology Levy is voluntary and provides the most economical approach to providing the necessary items needed to enable student learning. I have read, understood and agree to abide by the conditions applicable to the Scheme in 2010 and I desire, for the student listed above, to take part in said scheme during 2010.
- I understand that if I decline to join the Scheme, I will receive a refund of the Government Textbook Allowance upon return of this signed form and will need to purchase the required texts and provide consumables and support materials for my student's studies. (A full list of required textbooks is available from the school and on the school website)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

### SCHOOL FEES AND LEVIES

NAME	ANNUAL LEVY	TICK
<b>SRS – Student Resource Scheme</b> (Voluntary – please refer to Terms and Conditions)	\$240	<input type="checkbox"/>
<b>Technology Levy</b> (Voluntary – please refer to Terms and Conditions)	\$10	<input type="checkbox"/>
<b>P&amp;C Building Fund</b> (Voluntary Donation)	\$50	<input type="checkbox"/>
<b>2010 Magazine</b>	\$18	<input type="checkbox"/>
<b>TOTAL</b>	<b>\$</b>	
ADDITIONAL SUBJECT LEVIES	ANNUAL LEVY	TICK
Accounting	\$20	<input type="checkbox"/>
Art	\$20	<input type="checkbox"/>
Baseball	\$220	<input type="checkbox"/>
Business, Communication & Tech	\$10	<input type="checkbox"/>
Child Services (Cert III)	\$260	<input type="checkbox"/>
Dance	\$20	<input type="checkbox"/>
Digital Photo Imaging	\$25	<input type="checkbox"/>
Drama	\$20	<input type="checkbox"/>
Engineering (Cert I)	\$40	<input type="checkbox"/>
Film & Television	\$125	<input type="checkbox"/>
Fitness (Cert III)	\$150	<input type="checkbox"/>
Furnishings	\$40	<input type="checkbox"/>
Golf Excellence	\$900	<input type="checkbox"/>
Graphics	\$25	<input type="checkbox"/>
Home Economics	\$10	<input type="checkbox"/>
Hospitality	\$25	<input type="checkbox"/>
Industrial Studies	\$40	<input type="checkbox"/>
Info, Processing & Technology	\$20	<input type="checkbox"/>
Legal Studies	\$10	<input type="checkbox"/>
Marine Studies ~	\$300	<input type="checkbox"/>
Music	\$45	<input type="checkbox"/>
Physical Education	\$20	<input type="checkbox"/>
Recreation Fitness ***	\$190	<input type="checkbox"/>
Tech Studies	\$40	<input type="checkbox"/>
Web Design	\$40	<input type="checkbox"/>
<b>TOTAL</b>	<b>\$</b>	

~ **MARINE STUDIES** – Additional Subject Levy payable in full by end of Week 3 of Semester. **No** Payment Instalment Plan available for Marine Studies.

\*\*\* **RECREATION FITNESS** – must be paid in full by end of Week 3 of Semester 1. If unpaid, excursions covered by Additional Subject Levy will be charged separately. **No** Payment Instalment Plan available for Recreation Fitness Studies.



# ROBINA STATE HIGH SCHOOL

## Student Resource Scheme for 2010

### AUTHORITY

Robina State High School is funded primarily by the State Government to meet the costs associated with the provision of instruction, facilities and administration for the education of all students. Parents/carers do not contribute to the provision of these basic services. This provision is commonly referred to as 'free education'. Other costs associated with providing for a student's education are not free. Schools are authorised under Chapter 3, Section 51, Education (General Provisions) Act 2006 to charge fees for a range of services.

### STUDENT RESOURCE SCHEME (SRS)

The purpose of this scheme is to ensure that all students have the necessary resources for their education, and to save parents/caregivers money and the need to shop for school books/resources. All fees have been set with Parents and Citizens Association approval and a financial statement advising expenditure is published at each P&C meeting. Students enrolling part-way through the school year will be charged pro-rata based on a 40-week school year.

The scheme provides this package for a set fee. It is not available in part.

In return for the hiring fee as shown over the page, the scheme provides:

- hire of all textbooks and class sets
- all printed class notes, excluding colour photocopies and student's personal photocopying
- basic materials for Manual Arts and Lifestyle Management
- Study Organiser and Student ID card
- materials used for classroom projects
- contact the school office for further information

The following items are **NOT** covered by the Student Resource Scheme:

- Voluntary contributions to supplement the instruction, administration and facilities provided at the school
- School activities, such as school excursions, camps and formals. Individual payments can be made for these activities as they occur.

The Government Textbook and Resource Allowance supports the scheme. These Allowances are \$102 per year for students in years 8-10, and \$225 for those in senior years.

### CONDITIONS OF PARTICIPATION

The following **conditions** apply to the Student Resource Scheme:

- The **Student ID Card** is used by students in the daily operation of the school eg. borrowing books from the Textbook Room or the Library. Students are issued with ID cards in all year levels. If lost, replacements will be at cost price.
- Students are issued with a **Student Organiser** at the commencement of each year. Replacement for lost/damaged/stolen organisers will be at cost price.
- Books and resources issued to students are to be kept in good condition.
- Students may be responsible for the full cost of books and resources that are negligently damaged or lost before any further issues can be made.
- The office should be immediately notified of the loss of any textbook or resource.
- All textbooks provided under the scheme remain the property of the scheme and must be returned when a student leaves or at the end of the school year.
- All scheme monies received by the school will be banked

in the school's general account, which is subject to annual audit.

- If a student starts at the school after first term, the fee is reduced on a pro-rata basis.
- If a student leaves the school having paid the charge, a pro-rata refund will be made. The refund is based on the full charge being government Allowance and parent/caregiver charge, less the cost of consumed materials and/or the cost of replacing lost or damaged textbooks.
- Books and resources provided under the scheme cannot be issued to students whose parents/caregivers choose not to participate.
- The principal may refuse to admit a student to the scheme if there are hire payments overdue from the previous year.

### NON-PAYMENT

Upon agreeing to participation in the Student Resource Scheme, it is essential all payments are current and do not fall into arrears. Parents will be notified if this happens. If payments are not current, students will not be permitted to extracurricular school activities such as excursions, camps, formals etc. (FNM-PR-018). Parents/carers will always be notified if the account falls into arrears and it is expected payment will be promptly received. If after appropriate notification payment is not received, the matter will be sent to Education Queensland's debt collection agency. (FNM-PR-005).

### NON-PARTICIPATION

Parents/caregivers who **do not** wish to participate in the scheme should inform the school office. These parents/caregivers will receive a cheque from the school to the value of the Allowance for each of their children and will be expected to source and provide all the necessary textbooks, equipment and materials to fully participate in the program of learning.

### TECHNOLOGY LEVY

\$10.00 per student – covers the additional costs of computer resources, technology maintenance and some computer printing. As this Levy is in conjunction with the Student Resource Scheme (SRS), application for membership into the Student Resource Scheme extends to the Technology Levy.

### P&C BUILDING FUND

\$50.00 per family - the P&C Association conducts a voluntary donation scheme to raise funds for school building projects. This is the only fundraising that the P&C has throughout the year. If you wish to vary the amount, please contact Accounts Receivable.

### \* ADDITIONAL SUBJECT LEVIES

Additional Subject Levies will be charged for courses of learning that have additional costs attached e.g. software packages or are delivered by organisations external to the school. These subjects will be elective subjects. Parents and students will be aware of the cost before selecting the subject as all information is available on the Robina SHS website, or upon request. For a breakdown of Additional Subject Levy charges, please refer to the Additional Subject Levy List or the Student Handbook. Where the Additional Levy for Marine Studies is not paid in full by end of Week 3 of the Semester, a subject change will be arranged in conjunction with a Deputy Principal.

\*\*\* Recreation Fitness Levy to be paid in full by end of week 3 of the Semester. Once paid in full, all excursions are included in price. If unpaid, students may pay for excursions as they arise.



# ROBINA STATE HIGH SCHOOL

## PAYMENT OPTIONS

### PAYMENT BY INTERNET BANKING/DIRECT CREDIT

Direct payment into school bank account  
Account Name – Robina State High School General Account  
BSB – 064-468  
Account Number – 1001 9041

#### **Internet Banking Payment Reference:**

**<<STUDENT ID FEES>> (eg. 001234 FEES)**

Student Codes can be obtained from the school office – phone: 07 5562 3444. If in doubt, please put the students full name in lieu of the student ID.

**Please note – to ensure payment reaches the school's bank account prior to the payment cut-off date, all internet bank payments must be made no later than 48 hours prior to the cut-off date/time.**

### PAYMENTS BY EMAIL

Payment by CREDIT/DEBIT CARD only.  
Additional permission forms and credit card payment forms can be found on the Robina State High School website ([www.robinashs.eq.edu.au](http://www.robinashs.eq.edu.au)) These forms can be digitally completed, saved to your local drive and emailed to: [payments@robinashs.eq.edu.au](mailto:payments@robinashs.eq.edu.au)

### PAYMENT BY PHONE

Payment by CREDIT/DEBIT CARD only.  
Phone the Payment Office on 5562 3449 between 7.45 a.m. and 2.00 p.m. Monday to Thursday.  
Please have your credit card details ready.

### PAYMENT BY MAIL

Payment by Credit Card, Cheque or Money Order  
Credit card details can be completed on the authority below. Cheques and Money Orders made payable to 'Robina State High School' and returned to the school with the permission form.  
Post all correspondence to:  
*Accounts Receivable  
Robina State High School  
Investigator Drive  
ROBINA QLD 4226*

### PAYING IN PERSON

Payment by Credit Card, EFTPOS, Cash, Cheque or Money Order  
Payments can be made by students at the Payment Office before school, at morning tea and during lunch.  
Payments made by parents must only be done so at the School Reception in the Parent Centre between the hours of 8.00 a.m. and 4.00 p.m.

### PAYMENT INSTALMENT PLAN

**Minimum deposit is 25% of total applicable fee.**  
Please complete details below OR contact Accounts Receivable to negotiate alternative options.

If you are experiencing difficulty paying school fees, please contact the School Business Services Manager on 5562 3444.

## RSHS PAYMENT AUTHORITY

### PAYMENT IN FULL

- DIRECT CREDIT – **BSB:** 064-468 **Account Number:** 1001 9041 **Reference:** FEES
- CASH/EFTPOS       CHEQUE
- CENTRELINK (Please contact Accounts Receivable on 07 5562 3444 for Centrelink Options)
- CREDIT CARD (Please complete credit card details below)

I hereby authorise Robina State High School to debit \$\_\_\_\_\_ from my: MASTERCARD  VISA

#### **Credit/Debit Card Number**

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NAME OF CARDHOLDER:	
SIGNATURE OF CARDHOLDER:	/

	/
<b>Expiry Date</b>	

### PAYMENT INSTALMENT PLAN

- I wish to pay my student's levies by instalments. I understand I must pay a minimum deposit of 25% of the total annual levies due before any resources will be released to my student. I acknowledge that the stated set scheduled payments must be adhered to. If payments are not made as agreed, Robina State High School shall invoke the agreed Terms and Conditions as listed in the Student Levy Information.

STUDENT NAME: _____	ID NUMBER: 00 _____
PARENT NAME: _____	SIGNED: _____
TOTAL DUE: \$ _____	DEPOSIT AMT: \$ _____
DEPOSIT DATE: ____/____/____	
*** Please tick Payment Method ABOVE *** (Minimum 25% of total annual levies due)	
<input type="checkbox"/> MONTHLY	Start Date: ____/____/2010
<input type="checkbox"/> TERM	1 <sup>ST</sup> Instalment (12/04/10) \$ _____ 2 <sup>nd</sup> Instalment (12/07/10) \$ _____ 3 <sup>rd</sup> Instalment (04/10/10) \$ _____