



**2009 STUDENT LEVIES
(Including Book & Equipment Lending Scheme - BELS)**

Dear Parents/Guardians

Payments can be made at the school office until Thursday 11 December 2008. (Full payment of fees must be completed by Wednesday 10th of December 2008 to receive 10% discount off **BELS** Fees).

SUMMARY OF FEES

BELS Book & Equipment Lending Scheme		
This scheme includes hire of textbooks/class sets, printed class notes, some basic materials, study organiser, student id card and materials for classroom projects.		
Payable at School Office or textbooks must be purchased independently. Parents wishing to join must submit the 'Application to join the Book and Equipment Lending Scheme' form (See over page).		
<i>There is a Government Textbook Allowance paid by the Queensland Government for every student in Years 8-12. These funds will be given directly to the school. (Years 8-10 \$95.00; Years 11-12 \$209.00 Δ). The Subject Levies are in addition to the Government allowance.</i>		
BELS ANNUAL FEE	Year 8	\$235.00*
	Year 9	\$235.00*
	Year 10	\$235.00*
	Years 11 & 12	\$240.00*
TECHNOLOGY LEVY <i>Covers the additional costs of computer resources, technology delivery, maintenance and some computer printing.</i>	All years	\$10.00
P&C BUILDING FUND <i>The P&C Association conducts a voluntary donation scheme to raise funds for School building projects. This is the only fundraising that the P&C has throughout the year. If you wish to vary the amount, please advise Accounts Receivable.</i>	Per family	\$50.00

* Additional fees may be charged depending on subjects chosen. Please check 2009 Additional Subject Levy Table for Details

Δ Allowance values are subject to change

(Payment accepted upon confirmation of enrolment)

AN OFFICIAL RECEIPT WILL BE ISSUED WHEN PAYMENT IS RECEIVED.



ROBINA STATE HIGH SCHOOL

2009 ADDITIONAL SUBJECT LEVIES

STUDENT NAME/S: _____

GRADE 8	
SUBJECT NAME	ANNUAL LEVY
Baseball	\$220
Japanese Immersion Program	\$200
League for Life	\$100

GRADE 9	
SUBJECT NAME	ANNUAL LEVY
Baseball	\$220
Dance	\$10
Drama	\$10
Japanese Immersion Program	\$200
League for Life	\$100
Music	\$10

GRADE 10	
SUBJECT NAME	ANNUAL LEVY
Baseball	\$220
Dance	\$10
Drama	\$10
Japanese Immersion Program	\$200
League for Life	\$40

GRADE 11	
SUBJECT NAME	ANNUAL LEVY
Accounting	\$10
Art	\$20
Baseball	\$220
Business Communication + Tech	\$10
Child Services (Certificate III)	\$260
Dance	\$20
Digital Photo Imaging	\$25
Drama	\$20
Engineering (Certificate I)	\$40
Film + Television	\$125
Fitness (Certificate III)	\$150
Furnishings	\$40
Golf Excellence	\$900
Graphics	\$25
Home Economics	\$10
Hospitality	\$25
Industrial Graphics	\$25
Industrial Studies	\$40
Information, Processing + Tech	\$20
Interactive Media + Web Design	\$40
Legal Studies	\$10
Marine Studies (Applied)	\$300

GRADE 11 (cont.)	
SUBJECT NAME	ANNUAL LEVY
Marine Studies (Board)	\$300
Music	\$45
Physical Education	\$20
Recreation Fitness	\$190

GRADE 12	
SUBJECT NAME	ANNUAL LEVY
Accounting	\$20
Art	\$20
Baseball	\$220
Business Communication + Tech	\$10
Dance	\$20
Digital Photo Imaging	\$25
Drama	\$20
Engineering (Certificate I)	\$40
Film + Television	\$125
Furnishings	\$40
Golf Excellence	\$900
Graphics	\$25
Home Economics	\$10
Hospitality	\$25
Industrial Graphics	\$25
Industrial Studies	\$40
Information, Processing + Tech	\$20
Legal Studies	\$10
Marine (Applied)	\$300
Marine (Board)	\$300
Music	\$45
Physical Education	\$20
Recreation Fitness	\$190

GRADE 8 TOTAL	\$
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GRADE 9 TOTAL	\$
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GRADE 10 TOTAL	\$
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GRADE 11 TOTAL	\$
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GRADE 12 TOTAL	\$
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GRAND TOTAL	\$
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ROBINA STATE HIGH SCHOOL

PAYMENT OPTIONS

PAYMENT BY INTERNET BANKING/DIRECT CREDIT – Direct payment into school bank account

Bank – Commonwealth Bank of Australia

Branch – Robina

Account Name – Robina State High School General Account

BSB – 064-468

Account Number – 1001 9041

Reference/Description Codes for Payment – <<FAMILY CODE 09FEES>> (eg. SMIT00 09FEES)

Please note – to ensure payment reaches the school’s bank account prior to the payment cut-off date, all internet bank payments must be made no later than 48 hours prior to the cut-off date/time.

PAYMENTS BY EMAIL – Payment by Credit Card

Additional permission forms and credit card payment forms can be found on the Robina State High School website (www.robinashs.eq.edu.au) These forms can be digitally completed, saved to your local drive and emailed to: bels@robinashs.eq.edu.au

PAYMENT BY PHONE – Payment by CREDIT CARD only.

Please phone the BELS Office on 5562 3449 between 7.45 a.m. and 2.00 p.m. Monday to Friday.

Please have your credit card details with you when you call.

Visa and MasterCard accepted.

PAYMENT BY MAIL – Payment by Credit Card, Cheque or Money Order

Credit card details can be completed on the authority below.

Cheques and Money Orders made payable to ‘Robina State High School’ and returned to the school with the permission form.

Post all correspondence to: Accounts Receivable
Robina State High School
Investigator Drive
ROBINA QLD 4226

PAYING IN PERSON – Payment by Credit Card, EFTPOS, Cash, Cheque or Money Order

Payments can be made by students at the BELS Office before school, at morning tea and during lunch.

Payments made by parents must only be done so at the School Reception in the Parent Centre between the hours of 8.00 a.m. and 4.00 p.m.

PAYMENT INSTALMENT PLAN – Please contact Robina High School Accounts Receivable on 5562 3444 to discuss payment plan options. Minimum deposit is 50% of total applicable fee. Terms and conditions apply.

If you are experiencing difficulty paying school fees, please contact the School Business Services Manager on 5562 3444.

RSHS PAYMENT AUTHORITY

I enclose \$_____ for cost of event **OR**

I hereby authorise Robina State High School to debit \$_____ from my: MASTERCARD VISA

Card Number

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NAME OF CARDHOLDER:

SIGNATURE OF CARDHOLDER:

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Expiry Date

Investigator Drive, ROBINA QLD 4226
School Phone: 07 5562 3444 School Fax: 07 5562 3400



ROBINA STATE HIGH SCHOOL

Book and Equipment Lending Scheme for 2009

STUDENT NAME: _____

STUDENT ID: 00_____

APPLICATION TO JOIN THE BOOKS & EQUIPMENT LENDING SCHEME

OPTIONS (Tick one ✓)

- I understand that membership of the Book and Equipment Lending Scheme is voluntary. I have read, understood and agree to abide by the conditions applicable to the Scheme in 2009 and I desire, for the student listed above, to take part in said scheme during 2009.
- I understand that if I decline to join the Scheme, I will receive a refund of the Government Textbook Allowance upon return of this signed form and will need to purchase the required texts and provide consumables and support materials for my student's studies. (A full list of required textbooks is available from the school and on the school website)

Parent/Guardian Signature

____/____/____
Date

AUTHORITY

Robina State High School is funded primarily by the State Government to meet the costs associated with the provision of instruction, facilities and administration for the education of all students. Parents/carers do not contribute to the provision of these basic services. This provision is commonly referred to as 'free education'. Other costs associated with providing for a student's education are not free. Schools are authorised under Chapter 3, Section 51, Education (General Provisions) Act 2006 to charge fees for a range of services.

BOOKS AND EQUIPMENT LENDING SCHEME (BELS)

The purpose of this scheme is to ensure that all students have the necessary resources for their education, and to save parents/caregivers money and the need to shop for school books. All fees have been set with Parents and Citizens Association approval. Students enrolling part-way through the school year will be charged pro-rata based on a 40-week school year.

In return for the hiring fee as shown over the page, the scheme provides:

- hire of all textbooks and class sets
- all printed class notes, excluding colour photocopies and student's personal photocopying
- basic materials for Manual Arts and Lifestyle Management
- Study Organiser and Student ID card
- materials used for classroom projects
- for further information refer to the *Hire Charges and Subject Requirements List*.

The scheme provides this package for a set fee. It is not available in part.

The Government Textbook and Resource Allowance supports the scheme. These Allowances are \$95.00 per year for students in years 8-10, and \$209.00 for those in senior years.

CONDITIONS OF PARTICIPATION

The following **conditions** apply to the Books and Equipment Lending Scheme:

- The **Student ID Card** is used by students in the daily operation of the school eg. borrowing books from BELS or the Library. Students are issued with ID cards in Year 8, Year 9 and Year 11. If lost, the first replacement is at no charge. Subsequent replacements will be at cost price.
- Students are issued with a **Student Organiser** at the commencement of each year. Replacement for lost/damaged/stolen organisers will be at cost price.
- Students will supply their own personal requirements - as outlined in the *Hire Charges and Subject Requirements List*.
- Books issued to students are to be kept in good condition.
- Students may be responsible for up to the full cost of books that are negligently damaged or lost before any further issues can be made.
- The office should be immediately notified of the loss of any textbook.
- All textbooks provided under the scheme remain the property

of the scheme and must be returned when a student leaves or at the end of the school year.

- All scheme monies received by the school on behalf of the Parents and Citizens Association will be banked in the school's general account, which is subject to annual audit.
- If a student starts at the school after first term, the fee is reduced on a pro-rata basis.
- If a student leaves the school having paid the charge, a pro-rata refund will be made. The refund is based on the full charge being government Allowance and parent/caregiver charge, less the cost of consumed materials and/or the cost of replacing lost or damaged textbooks.
- Books and resources provided under the scheme cannot be issued to students whose parents/caregivers choose not to participate.
- The principal may refuse to admit a student to the scheme if there are hire payments overdue from the previous year.

NON-PAYMENT

Upon agreeing to participation in the Books and Equipment Lending Scheme, it is essential all payments are current and do not fall into arrears. Parents will be notified if this happens. If payments are not current, students will not be permitted to extracurricular school activities such as excursions, camps, formals etc. (FNM-PR-018). Parents/carers will always be notified if the account falls into arrears and it is expected payment will be promptly received. If after appropriate notification payment is not received, the matter will be sent to Education Queensland's debt collection agency. (FNM-PR-005).

NON-PARTICIPATION

Parents/caregivers who do not wish to participate in the scheme should inform the school office. These parents/caregivers will receive a cheque from the school to the value of the Allowance for each of their children and will be expected to source and provide all the necessary textbooks, equipment and materials to fully participate in the program of learning.

TECHNOLOGY LEVY

\$10.00 per student - covers the additional costs of computer resources, technology maintenance and some computer printing.

P&C BUILDING FUND

\$50.00 per family - the P&C Association conducts a voluntary donation scheme to raise funds for school building projects. This is the only fundraising that the P&C has throughout the year. If you wish to vary the amount, please contact Accounts Receivable.

* ADDITIONAL SUBJECT LEVIES

Additional Subject Levies will be charged for courses of learning that have additional costs attached e.g. software packages or are delivered by organisations external to the school. These subjects will be elective subjects. Parents and students will be aware of the cost before selecting the subject. For a breakdown of Additional Subject Levy charges, please refer to the Additional Subject Levy List or the Student Handbook. Subjects carrying additional subject levies are required to be paid in full by 13 February 2009 (end of Week3, Term 1). If at this time we have not received the subject fee in full, then a subject change will be arranged in conjunction with a Deputy Principal.